

Site Development Planning Application Questions

Please note: Each response in this application is limited to 6,000 characters.

1. Provide an overview of the proposed project, including the primary goals and a description of the specific planning activities to be funded.
2. Which industry clusters identified in the region's Economic Growth and Diversification Plan does this project support? Explain how the project aligns with the plan's strategies to advance site development in support of these targeted sectors
3. Identify which localities are actively participating in the project and describe each locality's role. At least two localities are required to participate. See the [Regional Collaboration and Local Participation guidelines](#) on how to demonstrate regional collaboration through meaningful local participation.
4. Identify all partner organizations involved in the project, including public and private entities. For each partner, describe their role, financial or in-kind commitment, and capacity to fulfill their responsibilities in support of the project.
5. List any site advancement activities that have occurred on the property(ies) within the past five years. Include both public and private investments and specify the amount of funding spent on each activity.
6. Has a site characterization report or similar site evaluation been completed for the property(ies)? If yes, indicate the year it was completed. year completed. **ATTACHMENT:** Upload the Property Information Form (Attachment C) with the application.
7. Has the applicant or any participating locality consulted with VEDP regarding this project? If yes, please identify the VEDP staff member(s) involved in the discussion
8. Explain how this site was prioritized by the Regional Council over other sites in the region. Describe how the project will address gaps in the region's site inventory and support the advancement of priority sites.
9. For privately owned sites, describe any existing contractual agreements between the locality (or its EDA/IDA) and the property owner that authorizes site advancement activities. **ATTACHMENT:** Upload a draft or executed agreement with the private property owner(s), if available.
10. Explain how this planning effort will support future site development activities, including potential implementation of future grant requests. Describe the expected path for further up-tiering of the site as a result of this project.



11. Provide an overview of the total project budget, including the sources and uses of all funds. Identify the amount and sources of required matching funds and describe how those contributions will be applied to project activities. If the project includes previously incurred public or private investments, specify the dates, purposes, and dollar amounts of those expenditures.
 - a. Are any additional funds (public or private) or in-kind contributions serving as leverage or the project? If so, what are the sources/uses for these funds?

PHYSICAL PROPERTY ATTRIBUTES

Please complete a [Property Information Form \(Attachment C\)](#) for each site included in this application.

Required Attachments:

- [Match Verification Form\(s\)](#)
- [Budget Overview \(DHCD Sources and Uses Template\)](#)
- Milestones Overview and Drawdown Schedule (DHCD Template)
- [Property Information Form \(Attachment C\)](#)
- Maps of Site to include property boundaries, transportation assets
- Draft of agreements with private property owners (if applicable)
- [GO Virginia Core Outcomes](#) (if applicable)