

**STATE BUILDING CODE TECHNICAL REVIEW BOARD
MEETING MINUTES
May 16, 2025
Virginia Housing Center
4224 Cox Road Glen Allen, Virginia 23060**

Members Present

Mr. James R. Dawson, Chairman
Mr. Vince Butler
Mr. Daniel Crigler
Mr. Joseph Kessler
Mr. R. Jonah Margarella
Mr. Eric Mays, PE
Ms. Joanne Monday
Mr. James S. Moss
Mr. W. Shaun Pharr, Esq., Vice-Chairman
Mr. Aaron Zdinak, PE

Members Absent

Mr. Alan D. Givens
Mr. David V. Hutchins
Ms. Christina Jackson
Ms. Elizabeth White

Call to Order	The meeting of the State Building Code Technical Review Board (“Review Board”) was called to order at approximately 10:00 a.m. by Chair Dawson.
Roll Call	The roll was called by Mr. Luter and a quorum was present. Mr. Justin I. Bell, legal counsel for the Review Board from the Attorney General’s Office, arrived after approval of Interpretation 01/2025.
Approval of Minutes	The draft minutes of the April 18, 2025 meeting in the Review Board members’ agenda package were considered. Ms. Monday moved to approve the minutes with the editorial change adding “s” to the word footing in line 129 of page 11. The motion was seconded by Mr. Pharr and passed with Mr. Butler abstaining.
Final Order	<p><u>Bruce Henry: Appeal No. 25-02:</u></p> <p>After review and consideration of the final order presented in the Review Board members’ agenda package, Ms. Monday moved to approve the final order as presented. The motion was seconded by Mr. Crigler and passed with Mr. Butler abstaining.</p> <p><u>George Karsadi: Appeal No. 24-09:</u></p> <p>After review and consideration of the final order presented in the Review Board members’ agenda package, Mr. Mays moved to approve the final order with the following editorial change to the first sentence in the next to last paragraph on page 29 to read as follows:</p>

Cruttenden argued that she did not sign or receive a contract for the project.

The motion was seconded by Mr. Zdinak and passed with Mr. Butler abstaining.

Interpretation

Approval of Interpretation 01/2025:

After review and consideration of Interpretation 01/2025, presented in the Review Board members' agenda package, Mr. Crigler moved to approve Interpretation 01/2025 with an editorial change deleting the letter "d" from the word *sided* and adding the letter "s" to create the word *sides* in the second question of the interpretation. The motion was seconded by Mr. Moss and passed with Ms. Monday and Mr. Butler abstaining.

Public Comment

Chair Dawson opened the meeting for public comment. Mr. Luter advised that no one had signed up to speak. With no one coming forward, Chair Dawson closed the public comment period.

New Business

Victor Valdez: Appeal No. 25-03:

A hearing convened with Chair Dawson serving as the presiding officer. The hearing was related to Mr. Valdez being removed as the Fire Official for the City of Virginia Beach by the Fire Chief, by department transfer, without cause and without being afforded an opportunity to be heard on any specific or relative charges by and before the appointing authority in accordance with VSFPC section 105.1.1 Appointment.

The following persons were sworn in and given an opportunity to present testimony:

Victor Valdez, Former Virginia Beach Fire Official
Kenneth Pravetz, Virginia Beach Fire Chief

Also present was:

Dana Harmeyer, Attorney for Virginia Beach

After testimony concluded, Chair Dawson closed the hearing and stated a decision from the Review Board members would be forthcoming and the deliberations would be conducted in open session. It was further noted that a final order reflecting the decision would be considered at a subsequent meeting and, when approved, would be distributed to the parties, and would contain a statement of further right of appeal.

Decision: Victor Valdez: Appeal No. 25-03:

After deliberations, Mr. Pharr made a motion that did not receive a second. After further deliberations Mr. Mays made a motion that was seconded by Mr. Pharr. After a brief discussion the motion and second were withdrawn.

After further deliberations, Mr. Mays moved to uphold the denial of the local appeals board and modify the decision because the case was properly before the Review Board, the Review Board did have jurisdiction to hear the case, and according to VSFPC Section 112.5 *Application for appeal*, Mr. Valdez lacked standing to file the appeal. The motion was seconded by Mr. Pharr and passed unanimously.

Chair Appointment

Chair Dawson appointed a sub-committee to review the VCC, VPMC, and VSFPC for the purpose of drafting code change proposals for each of the three codes to address the issues that arose from Appeal No.25-03 related to the appointment of code officials. The members appointed to the sub-committee were Mr. Dawson, Mr. Mays, Mr. Moss, and Mr. Pharr.

Secretary's Report

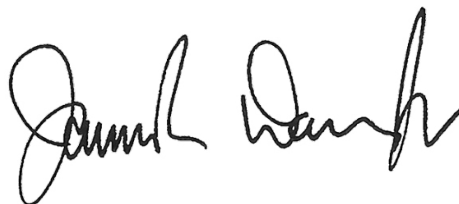
Mr. Luter informed the Review Board of the current caseload for the upcoming meeting scheduled for July 18, 2025.

Mr. Bell provided legal updates to the Review Board members.

Adjournment

There being no further business, the meeting was adjourned by proper motion at approximately 12:15 p.m.

Approved: July 18, 2025

A handwritten signature in black ink, appearing to read "James L. Dawson". The signature is fluid and cursive, with the first name "James" and last name "Dawson" clearly distinguishable.

Chair, State Building Code Technical Review Board

A handwritten signature in black ink, appearing to read "William J. Luth". The signature is fluid and cursive, with the first name "William" and last name "Luth" being the most prominent parts.

Secretary, State Building Code Technical Review Board