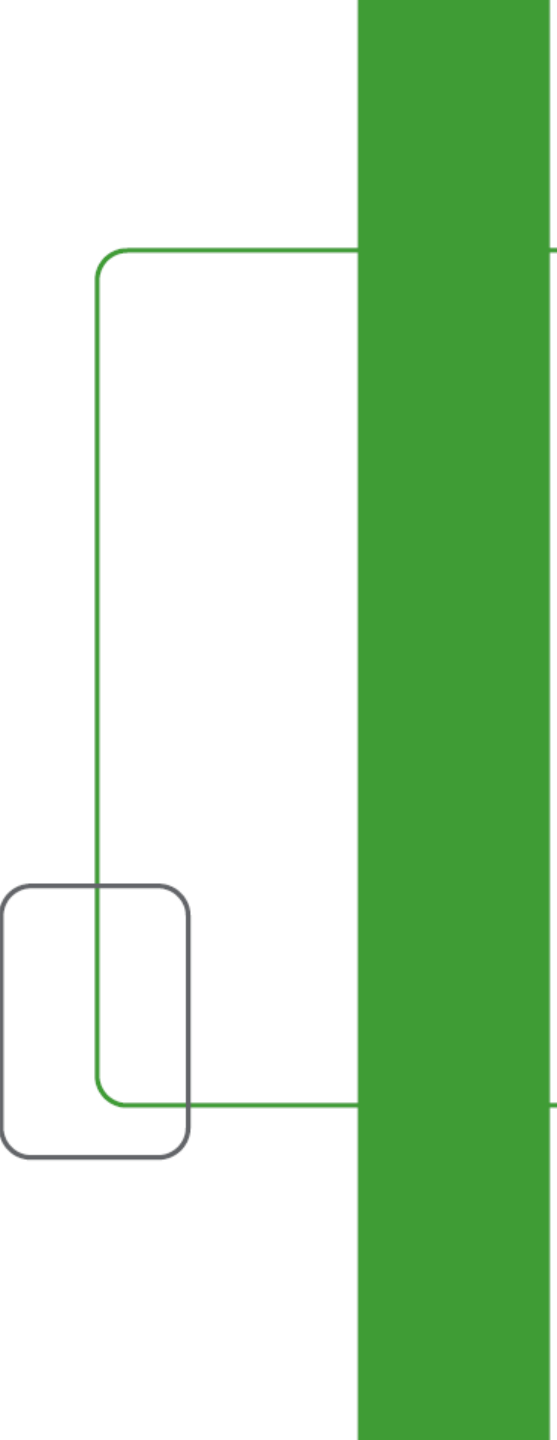




VIRGINIA OFFICE OF BROADBAND

BEAD APPLICATION REQUIREMENTS OVERVIEW

Engaging Minority Business Enterprises, Women's
Business Enterprises, and Labor Surplus Area
Firms

Section 2.9.1

Section 2.9.1 Engaging MBEs, WBEs, LSAs Summary

1 DESCRIPTION: WHAT?

- Section 2.9.1 relates to how DHCD will ensure minority business enterprises (MBEs), women's business enterprises (WBEs), and labor surplus area firms (LSAs) are included in the BEAD process

2 RATIONALE: WHY?

- To include a diverse contracting system that includes historically underrepresented businesses

3 ROLES AND RESPONSIBILITIES: WHO?

Applicant: Demonstrate and certify understanding and compliance
DHCD Office of Broadband:
Evaluate applications

4 DESCRIPTION: HOW?

The Office of Broadband has adopted NTIA's guidelines and will work to ensure these groups are included in the process. Applicants utilizing contractors and subcontractors must abide by the same standards.

5 QUESTIONS?

Contact: broadband@dhcd.virginia.gov
Additional Resources: <https://www.dhcd.virginia.gov/bead>

6 ROADMAP: WHEN?

Milestone	Phase
Applicant utilizing subcontractors must take the described steps to ensure all groups are considered	Application
Applicant to certify understanding of and compliance with disadvantaged businesses requirements	Application
Applicant to include a narrative detailing plans for including disadvantaged businesses if utilizing subcontractors	Application

Section 2.9.1 Engaging MBEs, WBEs, LSAs Breakdown

1. Engaging MBEs, WBEs, and LSAs in the BEAD program

The Office of Broadband is committed to ensuring that minority business enterprises (MBEs), women's business enterprises (WBEs), and labor surplus area firms (LSAs) are recruited, used, and retained when possible, as outlined in the BEAD NOFO*.

- **Applicant to certify that if utilizing subcontractors, they will take the affirmative steps laid out in 2 C.F.R. § 200.321 which have been adopted by the Office of Broadband:**

- Assure that small, women and minority owned businesses, and women's business enterprises are solicited whenever they are potential sources
- Divide total requirements, when economically feasible, into smaller tasks or quantities to permit maximum participation by small and minority businesses, and women's business enterprises
- Establish delivery schedules, where the requirement permits, which encourage participation by small and minority businesses, and women's business enterprises
- Use the services and assistance, as appropriate, of such organizations as the Small Business Administration and the Minority Business Development Agency of the U.S. Department of Commerce

- **Certify that the Applicant has included all necessary information required by the Office of Broadband and/or NTIA**

- **Applicants utilizing contractors and subcontractors must describe their plans for including historically underrepresented businesses and complying with the above requirements**

*requirements are subject to change as the NTIA continues to issue further guidance.

Section 2.9.1 Engaging MBEs, WBEs, LSAs Actions

The applicant is expected to complete the following task(s) to satisfy the requirements for Section 2.9.1 which are laid out on Page 32 BEAD NOFO and adopted by the Office of Broadband on Page 44 – 45 of their Initial Proposal Volume 2.

REQUIREMENTS

The Office of Broadband posted the requirement specifics in IPv2

Fall 2023



APPLICATION

Applicant to include all documentation, narratives, and certifications in the application

During
Application



PRE-CONTRACT

In the Post-Award but Pre-Contract phase, awardees will be required to provide additional information

2024



SUBGRANTEE MONITORING

The Office of Broadband will monitor subgrantees to ensure compliance with ongoing requirements for this section

Ongoing

